


## **HOW TO CHANGE AN AVATAR CHARACTER**

THE FIRST THING YOU NEED TO DO IS FIND THE CONTACT YOU ARE GOING TO CHANGE

Click here to enable desktop notifications for Blue Valley School District Mail. [Learn more](#) [Hide](#)

Contacts ▾ ☐ ▾  ▾ More ▾ Holmes - scott < > ⚙



**NEW CONTACT**

**My Contacts (7)**


- Most Contacted (4)
- Other Contacts (2)
- New Group...
- Import Contacts...

<input type="checkbox"/>	Mrs. Holmes	teststudentabm@blueval...
<input type="checkbox"/>	jill Lutz	jlutz@bluevalleyk12.org
<input type="checkbox"/>	kyle gold	KMGold@bluevalleyk12....
<input type="checkbox"/>	ME	mntaylor@bluevalleyk12...
<input type="checkbox"/>	michael home	mntaylor259@gmail.com
<input type="checkbox"/>	nacy oliver	noliver@bluevalleyk12.org
<input type="checkbox"/>	scott	

THEN YOU CLICK ON IT AND THIS SCREEN SHOULD POP UP. THEN CLICK THIS.

Blue Valley Student Email    mntaylor@bluevalleyk12.net ▾


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Contacts ▾ ⏪  ⏩ More ▾ Saved ⚙

**NEW CONTACT**

**My Contacts (7)**

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- New Group...
- Import Contacts...



Add a picture

**michael home**

Job Title , Company

[My Contacts](#)

Work mntaylor259@gmail.com

Add email

Work Phone

Mobile Phone

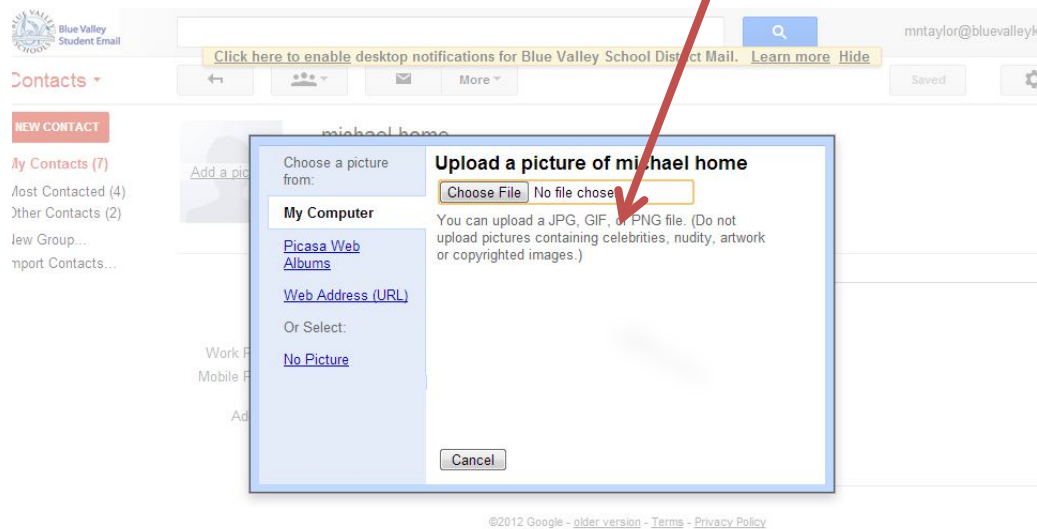
Address

**Add ▾**

Add a note

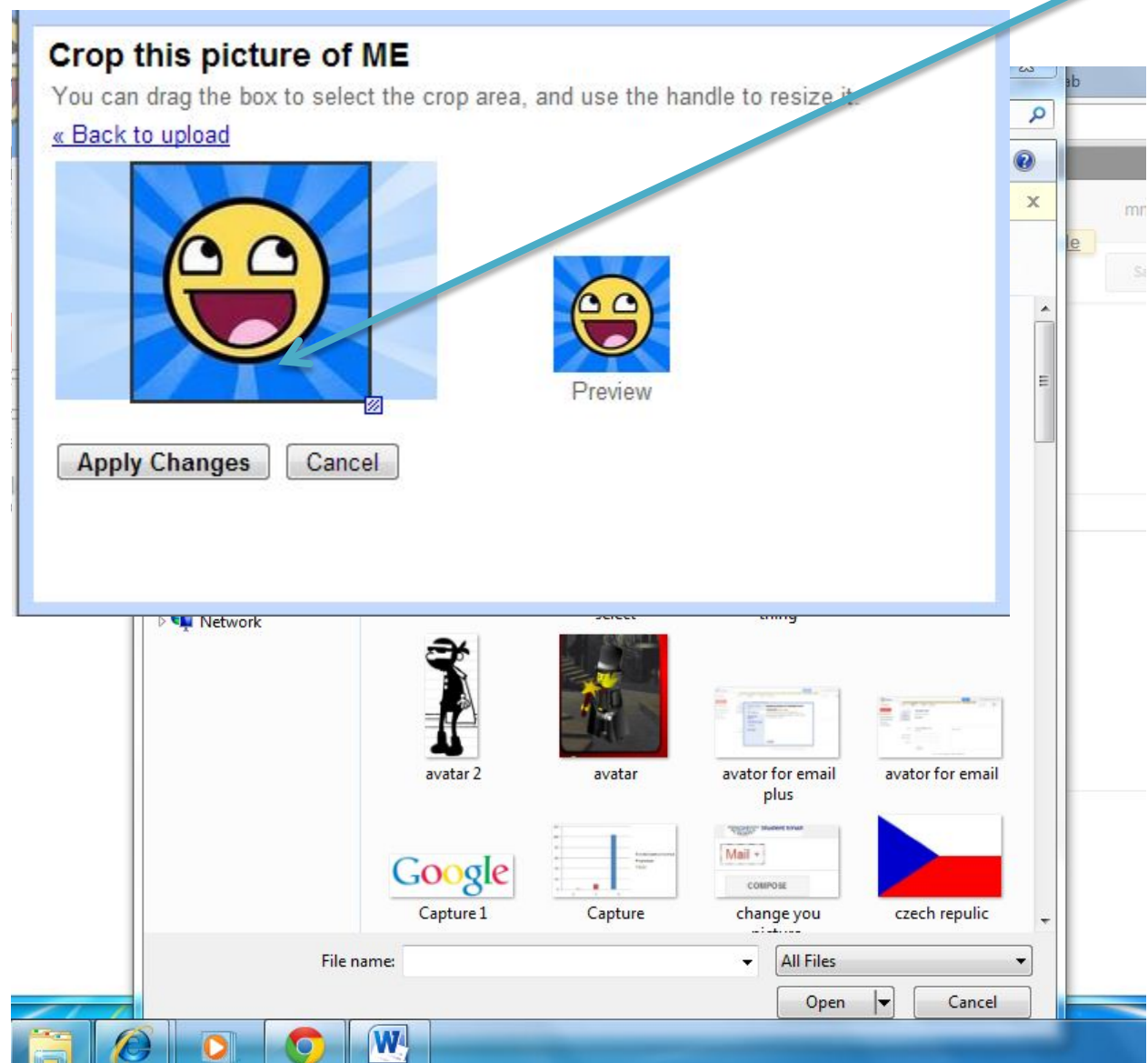
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YOU SHOULD SEE THIS. CLICK THERE AND YOU SHOULD SEE THIS.




THEN SELECT THE PICTURE YOU WANT. MAKE SURE THAT YOU ON PICTURES IF SOMETHING ELSE POPS UP CLICK HERE


THEN YOU HAVE CHANGE YOU AVATAR BUT YOU MIGHT STILL HAVE TO FORMAT IT. YOU JUST HAVE TO MOVE THE BOX.



CONGRATULATIONS YOU MADE YOU AVATAR



Blue Valley  
Student Email



mntaylor@bluevalleyk12.net ▾

The picture has been saved.

Contacts ▾

←



More ▾

Saved



NEW CONTACT

My Contacts (7)

Most Contacted (4)

Other Contacts (2)

New Group...

Import Contacts...



ME

Job Title , Company

My Contacts

Connected profiles

 Michael Taylor  
mntaylor@bluevalleyk12.net

Work

mntaylor@bluevalleyk12.net

Add email

Work Phone

Mobile Phone

Address

Add ▾

Add a note

Directory profile  Michael Taylor